

How to Use Emergency Radio – District Office

Type of Radio: XPR-3500

Directions: Turn Radio ON: Turn right small nob (located on the top left side of radio) counter clockwise to turn on.

Radio Name will display

To change between channels: Turn nob (nob with numbers & located on the top center of radio) counter clockwise to switch between channels.

To speak: Press the Push to Talk button (Big Button on the left side of radio) to speak.



Roll call will be reported on Channel 2 to Care & Shelter Coordinator.

After all roll call has been reported, radios will switch over to channel 9, for directions from the Incident Commander or designee.

Internal Liaison will remain on channel 1 to receive activity from school sites

For Operations Chief 1 & 2 = OPS Chief 1 & 2

See below:

***Have access to Zone 1 & 2**

Switching between Zone 1 & Zone 2:

- Push the top small circle button that is right below the Push to Talk button
 - o After you push the top small circle button, use the arrows (←/→) on the front of the radio to switch from Zone 1 & 2.
- Once you decide which Zone you want, select the OK button at the center.

- Zone 1: Turn channel nob (nob with numbers, and is located on the top center of the radio) counter clockwise to switch between channels 1-16.
- Zone 2: Turn channel nob (nob with numbers, and is located on the top center of the radio) counter clockwise to switch between channels 1-6)

Zone 1: 16 channels available.

Channel 1: Main Channel

Zone 2: OPS (OPS = Operations)

- Channel 1: OPS Search & Rescue (OPS S&R)
- Channel 2: OPS Medical & Health (OPS MED)
- Channel 3: OPS Care & Shelter (OPS C&S)
- Channel 4: OPS Security/Traffic (OPS SEC)
- Channel 5: OPS Building & Safety (OPS B&S)
- Channel 6: OPS Special Needs (OPS SPEC)

Type of Radio: EVX-261
Smaller Radios
Team Members Radio
(Search and Rescue & Medial Teams)

Directions: Turn Radio ON: Turn right smaller nob (located on the top right side of radio) counter clockwise to turn on.

- Next: Leave the channel nob on **Channel 1**.

Access to Channel 1 ONLY

To speak: Press the Push to Talk Button (Big button on the side of the radio) to speak.



***Team Members can only communicate with their OPS team Leaders and other team members.**